**APPLICATION FOR the TUM-Beihang Research Exchange Program**

**For doctoral candidates from TUM**

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| **PERSONAL INFORMATION** |
| Family name(s):  |  |
| First given name: |  |
| Other given name(s): |  |
| Date of birth (dd/mm/yyyy): |  | Place of birth:  |  |
| Gender: | [ ]  Male [ ]  Female |
| Nationality: |  |
| Passport Number: |  |
| Email address: |  |
| Mobile/Cell phone: |  |
| Other telephone: |  |
| *Please provide your name as given on your passport, or other official documentation.* *Your email address should be one you intend to check regularly. All correspondence from Beihang will be sent to this email address.* |
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| **PERMANENT ADDRESS** |
| Provide a permanent private address. |
| Country: |  |
| Address: |  |
| City/Suburb: |  |
| State/Province |  |
| Post / zip code: |  |

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| EMERGENCY CONTACT |
| This information is optional. We will contact the following person only in emergency cases. |
| Name: |  |
| Relationship to you: |  |
| Email address:  |  |
| Mobile/Cell phone: |  |

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| **CURRENT STUDY/RESEARCH DETAILS** |
| Title of doctoral thesis: |  |
| Home department/ institution/school: |  |
| Home institution professor/supervisor: |  |
| Date of enrolment/registration: |  |
| Intended graduation date: |  |

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| **EVIDENCE AND DOCUMENTS** |
| Besides this application form, you are required to provide evidence and documentation in English to support your application, as follows:* CV
* Motivation letter (max. one page)
* Support letter for your participation in the TUM-Beihang Research Exchange Program from your home supervisor at TUM
* Confirmation letter from your hosting supervisor at the Beihang that he/she will supervise your research during your research stay at the Beihang
* Evidence of English language proficiency (e.g. TOEFL/IELTS)
* Academic record/transcript, including evidence of current doctoral studies/research
* Copy of your passport (valid at least for another 6 months after intended program start date)
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| **SUBMISSION TERMS AND CONDITIONS** |
| As the applicant, I declare that:1. I have completed and hereby submit my application for the TUM-Beihang research exchange program in accordance with the information and explanatory notes provided;
2. the application information is true, up to date and complete and is a full and frank disclosure of information pertinent to my enrolment/registration; and
3. there are no reasons (legal or otherwise) that would prevent me from submitting the application information;

I further understand and agree that:1. the application information, when submitted to the Beihang University becomes the property of the University and will not be returned to me;
2. I must promptly inform the Beihang University of:
	* Any change to the application information that may affect the application; and
	* Any application information that is or becomes false, incorrect, incomplete or misleading;
3. in case of a successful admission into the exchange program, there is an ongoing obligation for me to provide and update Beihang University with true, relevant and current information for the period of my enrolment at the TUM;
4. Beihang University limits and excludes its liability for loss of and errors in relation to application information; and
5. Beihang University may at any time reject or suspend the application or may vary or cancel any decision (including any offer) it makes in relation to the application if the Beihang University has reasonable grounds to believe any part of the application information, or any declaration I have given, is or has become false, incorrect, incomplete or misleading;

I provide the Beihang University with permission to:1. confirm my academic results as provided by me from Beihang University;
2. use and disclose the application information as the Beihang University requires for the purposes of administering the application (which includes storing, evaluating, verifying and otherwise processing the application information).
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| **ENDORSEMENT** |
| I certify that I have read and agree to the submission terms and conditions and the information on data protection: |
| Signature of the applicant: | Date: |

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| **INTERNAL USE ONLY** |
| **Approval by the TUM Graduate School, Technical University of Munich** |
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| **Approval by the International Division of Beihang University, Beihang University**  |
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