

## **General terms and conditions of TUM Graduate School's Online Kick-Off Seminars**

By registering for an Online Kick-Off Seminar you agree to the following terms and conditions:

### **1. Mandatory Participation**

Your participation is required by the "TUM Regulations for the Award of Doctoral Degrees, effective January 1, 2014". You need to be at least a preliminary member of TUM Graduate School when registering for the Online Kick-Off Seminar. Participation within the first 6 months of your membership is recommended.

### **2. Kick-Off Introduction & Networking (Module 1)**

The Online Kick-Off Seminar consists of two modules. Module 1 consists amongst other elements of a poster session, networking activities and an introduction to Good Scientific Practice. Module 1 contains synchronous and asynchronous elements and will be offered on the TUM Moodle platform. The interactive parts take place in groups with 50 participants. It is required to attend all mandatory elements and live sessions of the Moodle course in order to receive the confirmation of participation. Your participation will be confirmed in your DocGS account.

### **3. Transferable Skills Courses (Module 2)**

Module 2 of the Online Kick-Off Seminar consists of a transferable skills course. A list and description of offered courses is available on the registration website in DocGS. The transferable skills course is linked to Module 1. You will have to choose **one** online course. Depending on the course, it can be divided into several slots over two to four days. Please find detailed information on date, time and procedure of each course in the respective course description in DocGS. All courses offered involve a workload of 14 hours. Please note that, in general, the course registration is on a "first come, first served" basis.

### **4. Cancelling your registration**

Please note that your registration is binding.

For cancellations at short notice, TUM-GS has to charge you with a cancellation fee of 50 €.

In case of a cancellation due to illness, inform TUM – GS as early as possible. A doctor's certificate has to be sent to the Graduate School within three days.

### **5. Your personal data**

For the Online Kick-Off Seminar, TUM-GS uses Zoom and TUM Moodle. If you agree to participate, you agree on using these platforms. Additionally you agree on activating your microphone and camera and allowing access to them. Your E-mail address might also be forwarded to the trainer in order to send you relevant information before and during the course.

I accept the general terms and conditions.