#### TUM Graduate School Technische Universität München



July 25, 2024

# Transferable Skills Training Newsletter



Picture of a woman on a train looking through the window

### Dear doctoral candidates,

Besides the scientific work on the dissertation, a doctorate involves navigating diverse challenges such as presenting at scientific conferences, managing research projects, and mastering various communication styles.

We at TUM Graduate School strive to always stay up-to-date and offer you a qualification program designed according to international standards and quality criteria. We have thus decided to re-design our course categories and are very excited to share with you the development of our **new set of categories**, created to enhance your doctoral journey and refine your competency profile.

You can check out our new Transferable Skills Training for the upcoming winter semester, covering a wide range of topics, from personal development to strategic career planning, tailored to the unique paths and aspirations of our doctoral candidates.

Have a look at our new categories during this upcoming summer break and we look forward to seeing you in one of the courses!

To stay updated with news and exciting events for doctoral candidates, visit our website and subscribe to our TUM-GS

Newsletter to learn more about what we offer!

### "What's new?"

#### Help us to improve our offer: Survey on Course Offering at TUM Graduate School and Graduate Centers

We value your feedback and would love to hear about your experience with the Transferable Skills Training and the subject-specific courses offered by your Graduate Center! Therefore we have created a survey to ask for your insight and wishes for the future. Please take a few minutes to complete our survey and make your voice heard. Your input is greatly appreciated!

Thank you for your participation! ©



Picture of a laptop and a coffee (Image: pexels.com)

Participate now!

#### Transferable Skills Training: Check out our new course program for Winter Semester 2024-2025!

Although summer has only just begun, we invite you to look ahead, maybe already plan for a few courses in the upcoming semester and check out our Winter Semester 2024-25 course program.

Registration will be open from 15 August 2024. Make the most of this great opportunity and sign up for our courses!

Personal
Development

Carrier
Development

Transferable
Skills Training

Responsible
Leadership

Skills for Science
& Beyond

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Gel Indice

Transferable Skills Training graphic (Image: TUM-GS)

Check out our program!

Kick-Off Seminar: Registration opens on August 5, 2024

Don't miss your chance! On **August 5**, **2024** you can register for more TUM-GS Kick-Off Seminars for November to December 2024. During the 3-day-Kick-Off Seminar, which takes place in the Science and Study Center Raitenhaslach, you will not only get interesting information about the academic work and the diverse offerings at TUM, but it's also an excellent opportunity to meet other fellow doctoral candidates from different disciplines, gain new perspectives and expand your personal network. Don't wait until the last minute and sign up for this great event!



(Image: TUM-GS)

#### Register

### "Inside the courses"

### Online Scientific Presentations: Present your Results Convincingly

Proficiency in public speaking is a key factor in achieving recognition in your scientific community. Nowadays, more and more informal talks, lectures and conferences are being held online. Being able to present yourself and your results convincingly, you can draw attention to your work and hence pave the way to scientific exchange or collaboration, and even career opportunities. To achieve this, thorough preparation and sufficient practice are crucial. This training is aimed at participants who have had only limited experience at online or offline conferences so far. You will learn the basics for scientific presentations as well as how to deal with the special challenges of online presentations.



Picture of a woman smiling at laptor (Image: pexels.com)

September 10-12, 202409:00-12:00 hours (first and second day) / 09:00-16:30 hours (third day) Online | English

Register

**Communicating in Teams and Difficult Situations** 

Did you know that your communication skills have a huge impact on your success and well-being at work? Interpersonal dynamics can either boost motivation and performance or - if it does not run well - consume a lot of your energy. This workshop links communication theory to practical exercises in an interactive manner. Furthermore, you will gain appreciation of the value of other communication styles. Learning how to apply useful techniques will save you from common pitfalls. You will explore powerful communication tools such as creating common ground or clarifying misunderstandings through the art of listening, solving difficult situations with solution-oriented questions and providing and receiving constructive feedback.



Picture of a group of people talking (Image: pexels.com)

September 12 – 13, 2024 09:00 – 17:00 hours Online | English

Register

### Find your Flow: zielgerichtet und motiviert promovieren

A doctorate is a period of life full of intense challenges and therefore requires excellent organization. This workshop will help you to develop the "art of organization" with basic techniques of time, self, and project management in order to bring structure, order, and predictability back into the doctoral project. This includes, for example, setting clear, realistic goals and developing a personal mission statement. It will also prioritize promotion-related tasks, identify time guzzlers, and define sub-steps in project planning. The main goal of the workshop is to enable participants to develop their own individual flow.



Picture of a man typing at a desk (Image: pexels.com)

September 13 & 27, 2024 09:30 – 17:30 hours (first day) / 09:00 – 13:00 hours (second day) Hybrid | German

Register

# Courses now open for booking



### Personal Development

Find your Flow: Meilensteine setzen, zielgerichtet planen und motiviert promoviere

September 13 and 27, 2024 Hybrid German

Emotional Intelligence Registration opens soon!

September 26 – 27, 2024 Online English



### Communication & Collaboration

Online Scientific Presentations: Present your Results Convincingly

September 10 – 12, 2024 Online English

Communicating in Teams and Difficult Situations

September 12 – 13, 2024 Online English

Making projects more flexible: Fundamentals of Agile Project Management

September 16 – 17, 2024 Campus Garching English

Networking

September 18, 2024 | Campus Garching | English



## Skills for Science & Beyond

Fallstudien souverän lösen - eine praktische Handlungsanleitung

September 11, 2024 | Online | German

Slidewriting: Blitzschnell sofort verständliche Präsentationsfolien erstellen

September 12 – 13, 2024 | Online | German

Design Thinking Registration opens soon!

September 24 – 25, 2024 Campus Garching English



# Responsible Leadership

Dein New Leadership Mindset

September 19, 2024 Online German



Career Development

Essential Skills for a Career in Industry – How to Be More Employable in the Private Sector! Registration opens soon!

September 24 - 25, 2024 | Campus Garching | English

### Additional offers

English Courses for Staff (TUM Sprachenzentrum)

SoSe 24 Online and on-site English

Nature Master Class (TUM ForTe)

SoSe 24 Online English

Postdoc Trainings (TUM ForTe)

SoSe 24 Online and on-site English

Postdoc101 Talks: Online-Ringvorlesung für Postdoktorand:innen (TUM ForTe)

SoSe 24 Online English

Please do not hesitate to contact us if you have any questions. Also, if you have any ideas for courses, we are always happy to receive your suggestions.

Best regards Your team Qualification Program at TUM Graduate School



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